

[HomeRemodelingKC.com](http://HomeRemodelingKC.com)

**EMPIRE BASEMENT  
SOLUTIONS**

**DESIGN GUIDE**

# EMPIRE BASEMENT SOLUTIONS DESIGN GUIDE INDEX

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# EMPIRE BASEMENT SOLUTIONS DESIGN GUIDE



## GETTING STARTED

Here is a Getting Started List of details you need to consider. It will give you a chance to start getting your thoughts in order. Some of the topics we will cover in the emails we will be sending you are as follows:

- Getting Started
- Ideas and Inspiration
- Creating Your Design
- Preparation Before Building
- Working with Contractors

### What rooms would you like to build in your basement?

- Family Room
- Bathroom
- Bedroom(s)
- Game Room
- Storage Room(s)
- Office
- Exercise Room
- Home Theater
- Laundry Room
- Kitchen
- Separate Apartment
- Workshop
- Craft Room
- Kids' Play Area
- Other \_\_\_\_\_

### Notes and Thoughts:

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# CHOOSING YOUR AMENITIES

## What amenities are you considering?

- |   |   |
|---|---|
| <input type="checkbox"/> Wet Bar or Kitchenette | <input type="checkbox"/> Creating a Walkout |
| <input type="checkbox"/> Egress Window(s)       | <input type="checkbox"/> Hidden Bookcase    |
| <input type="checkbox"/> Fireplace              | <input type="checkbox"/> Other _____        |
| <input type="checkbox"/> Built-Ins              | <input type="checkbox"/> Other _____        |
| <input type="checkbox"/> Home Theater           | <input type="checkbox"/> Other _____        |
| <input type="checkbox"/> Audio Visual           |   |

Budget Goal: \_\_\_\_\_

Approximate Square Footage of Finish: \_\_\_\_\_

## Notes and Thoughts:

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# DECIDING ON FINISHES

Here is a sample of Items you will typically choose for your basement finish. Please note these selections vary from project to project and materials that are chosen can affect the overall cost of the project. They are meant as a guide to help you get an understanding of the process.

- Paint Color 1 \_\_\_\_\_
- Paint Color 2 \_\_\_\_\_
- Trim 1 \_\_\_\_\_
- Trim 2 \_\_\_\_\_
- Trim 3 \_\_\_\_\_
- Flooring 1 \_\_\_\_\_
- Flooring 2 \_\_\_\_\_
- Flooring 3 \_\_\_\_\_
- Fixtures 1 (Bathroom) \_\_\_\_\_
- Fixtures 1 (Bar) \_\_\_\_\_
- Cabinet Style (Bathroom) \_\_\_\_\_
- Cabinet Style (Bar) \_\_\_\_\_
- Cabinet Hardware \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

Please take the time to make sure we are approved in your inbox, so you can readily access the emails when they arrive.

Thank you!

Empire Remodeling Team  
[www.homeremodelingkc.com](http://www.homeremodelingkc.com)





## THE FIVE PHASES OF YOUR PROJECT

To simplify things, we are going to break down your project into 5 parts:

1. **System to Organize Your Project Ideas**

2. **Design & Layout -- Begin with the End in Mind**

Discuss needs and wants. Address unique challenges with project. Finalize layout and project drawings. Finish selections - colors, textures, materials. Review project scope and budget. Remember, your selections can make or break your budget. For example, carpet is less expensive than LVT or tile flooring.

3. **Project Preparation**

If you are finishing your basement yourself, you will need to handle on the details including: permits, creating a preliminary timeline on each phase of your basement finish, workflow plan and scheduling professionals for their part of the project. Final project review and ordering supplies and products are a few of the things that will need to be done also. If you decide to have Empire Basement Solutions to manage and build your Project, we will take care of all the details including you will have your own project manager.

4. **Let's Build It**

5. **Wrap It Up**



## ORGANIZING YOUR PROJECT IDEAS

Some ideas to help you get your project organized.

- ❑ Set up a system that will help you keep your place.
- ❑ Use online tools like Google Docs (there are many free resources).
- ❑ Use a free screen capture tool to grab images you want to save (Chrome Store).
- ❑ Build your own systems and checklist.
- ❑ The big thing is to have a system!

I hope this was helpful.



# LAYOUT AND DESIGN -- BEGIN WITH THE END IN MIND

Knowing what you want your finished basement to look like will be very helpful. However, sometimes creating that vision can be a challenge.

Here is a simple approach that will help you gain clarity:

- ❑ Get a notebook and set up an online file folder for your project.
- ❑ Make a simple list of the rooms you want to build (family, bedroom, etc.).
- ❑ Sketch a simple floor plan and include the rooms. For now, don't worry about dimensions.
- ❑ Look online for inspirations (Houzz, Pinterest, Google Images).
- ❑ Reach out to your friends and family that have finished basements and ask to see theirs.
- ❑ Create your concept, resonate with it, and massage it until you have something you really like.

**Taking time to come up with a plan you really like is essential.**

**Don't try and shortcut the process.**





## WRAP IT UP

You did it!

I know it was tough but wasn't it worth it?

Look at the space your family now has!

Just a couple more things before you're completely done:

- Create your final punch list.
- Check everything: lights switches, plumbing connections, smoke detectors, etc.
- Order your final permit inspection. Don't skip this, it'll bite you.
- Make sure you notify your insurance carrier to let them know you have a finished basement now.
- Last and most important, HAVE A PARTY!

We would love to hear from you!

Thank you for including us in the journey. We'd loved being part of your project.

Dennis

Would you like us to help?

**SCHEDULE A TIME TO MEET**





